



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

June 4, 2010

To: All Department Heads

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to be "W. T. Fujioka", is written over the printed name and title.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

COUNTYWIDE AMERICAN RECOVERY AND REINVESTMENT ACT STEERING COMMITTEE

Since the American Recovery and Reinvestment Act (ARRA) was signed into law in February, 2009, the Chief Executive Office, Auditor-Controller, and Internal Services Departments have been working with County departments to ensure compliance with the Act's specific transparency and accountability requirements. To facilitate improved coordination and communication, an ARRA Steering Committee is being established to provide grantees with current ARRA policies and procedures, key deadlines, and application updates. I request that each department who has received ARRA funding designate an ARRA Steering Committee liaison to assume this responsibility. The department liaison is the key representative for your department and will:

- Be the primary point of contact for your department regarding ARRA grant tracking;
- Ensure continued departmental awareness of ARRA-related Countywide policies and procedures;
- Be provided direction on federal and County reporting requirements;
- Be informed of any changes or updates to the LA County Stimulus Solution, and
- Inform department management and staff of key activities and schedules.

Please forward the name, email and phone number of your liaison to Francis Crutchley of the Auditor-Controller Change Management Team by June 9, 2010. Ms. Crutchley can be reached at (626) 293-1401 or by email at fcutchley@auditor.lacounty.gov.

If you have any questions or require further information on this matter, please contact Scott A. Wiles at (213) 893-1246 or by email at swiles@ceo.lacounty.gov.

WTF:BC:EFS
SAW:ef

c: Administrative Deputies

"To Enrich Lives Through Effective And Caring Service"

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